

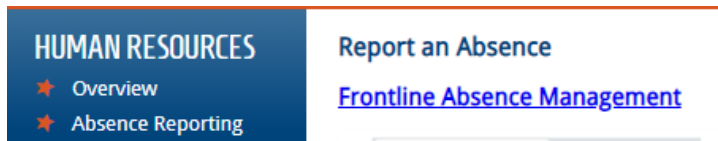


## Frontline: Absence Management

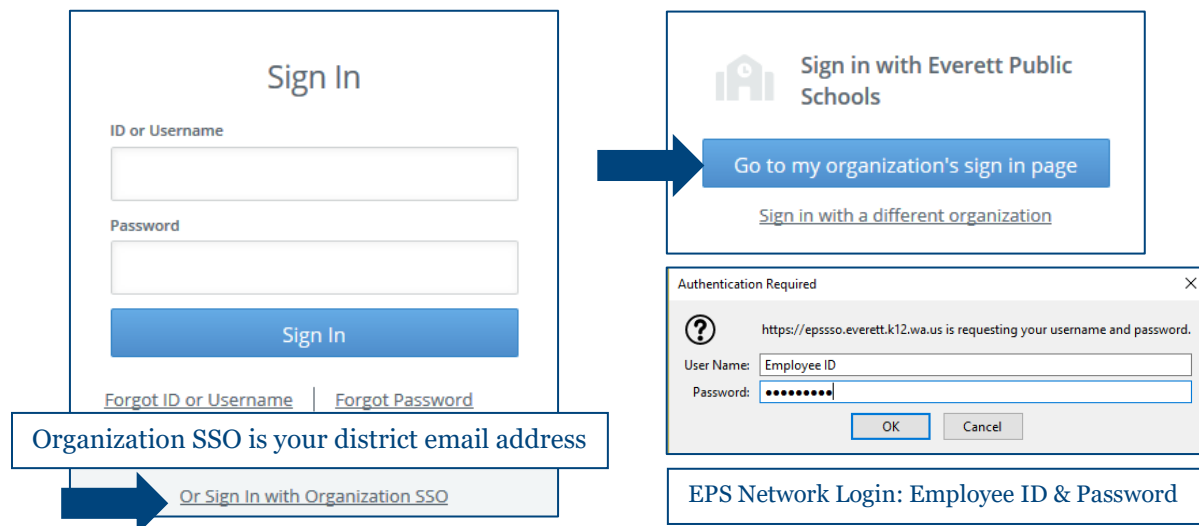
Accessing from home

### [Access from home for Frontline for Employees](#)

Sign In on the district website, locate the link for Frontline by going to Departments>Human Resources> Absence Reporting: Click on [Frontline Absence Management](#).



Frontline credentials are not required for login. Select to Sign on with Organization SSO (Organization SSO identifier is your district email address).



**Dial-In Access:** You can call Frontline toll-free at **1-800-942-3767**. Simply follow the voice menu to enter and manage absences. We recommend that you call in to check the computer recording of your name and title. To do this, press Option 5 and follow the prompts.

Your ID and PIN for dial-in access are as follows:

ID	Home phone number
PIN	Employee ID number



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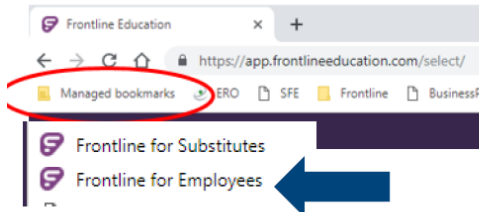
### Accessing from home

#### Single Sign On (Active Directory)

Active employees and substitutes working in Everett Public Schools may log into the Frontline Education using single sign-on technology. No credentials are required if you are logged into the district network or on a district computer.

If you are substituting in another districts, you will not be able to use SSO, as it will disrupt the account links you have with other districts using Absence Management.

The new link can be found in Google Chrome EPS Managed bookmarks > Frontline for Employees



#### Select an Application

Absence Management *formerly Aesop*

Professional Growth *formerly MLP PDMS and*

Recruiting & Hiring *formerly AppliTrack Recru*



**Mobile App Access:** After you have logged into Absence Management, you can download the Frontline Education mobile app. The four-digit invitation code is **7354**. After entering the invitation code, select **Sign In with Organization Single Sign On**. Enter your district email address and select **Look up organization sign in page**. Enter your Everett Public Schools Username and Password to sign in. For more information regarding the mobile app click [here](#).

Contact [Nattawnan Wood](#) x4127 or [Ingrid Stafford](#) x4114 for questions or concerns.